



Henleaze Infant School 2020-21 Term 1: Parent Information

Dear Parents

As the measures implemented in our phased-return to school have proved to have worked in safeguarding staff and pupils, much of our plan for full return of children in September is an amplification of these controls. An updated risk assessment can be found on our school website in the policies section.

Additional measures include:

A staggered timetable including start and end of the day and lunchtimes

Increased wash stations

Classroom layout planned to support social distance and consider droplet transfer

In the event of a confirmed case of covid-19 within a class group, the whole group and staff contacts will be required to self-isolate for 14 days. Home-learning will be planned and posted on the class blog if this occurs.

We will follow the advice of PHE and the South West Health Protection Team for any suspected or confirmed cases of covid-19 and follow our risk assessment in order to prevent an outbreak in our school community.

In order for schools to implement controls without taking time from planned school development, Bristol Local authority has suggested all schools diary 2 additional INSET days in 2020-21. In addition to our planned Inset days on the 1st and 2nd September, Henleaze Infant School will hold an Inset day for staff training on **Monday 5th October**.

Staggered Start and Routes in and out of school

In order to reduce contact between families which would increase the risk of us needing to close our provision, parents are asked to strictly follow our instructions for drop off and pick up.

Routes are planned to avoid a build-up of parents and children at any point in the school as well as issues with contraflow.

Only one adult may drop off children to reduce numbers on site. Any siblings who must enter the school grounds must stay with their adult and **not use any of our play equipment**. Parents are asked to arrive and leave promptly and to comply with social distancing requirements. We ask that you and your children wash your hands before leaving for school. There will be additional handwashing stations outside each entrance. To support teachers in managing morning routines, we ask parents to help their children wash their hands on arrival to school and to not use outside equipment.

No parent or child is permitted to walk across the Junior school playground requiring movement on the Infant site to be carefully managed. We need to have a single flow of each group of families

going in one direction at any one time. To enable this, we ask that you arrive and leave within the times outlined. If you are late you will be asked to wait. Families with children in more than one class/school should drop children at the Class 8/9 end of the school first and continue in the direction towards the Reception corridor.

Some children may have alternative arrangements agreed between school and home.

If your child is struggling with the transition to school in the morning, please take time to settle them before coming to the classroom door. Staff will be unable to support with physical contact in the way we would ordinarily.

Breakfast club will collect Infant children from parents from the school front door. Junior children will be escorted to the main hall, Infants to the dining hall. Playworkers will collect and escort children to classrooms.

School's Out will collect children from outside classrooms at the end of the day.

Classes 5, 7 and 9 should come to school at 8:40. Doors will be open at 8:45. Collection is at 3:15. Class 5 will be met at the patio door, class 7 at the end of corridor door and class 9 at the corridor door in the main playground.

Classes 4, 6 and 8 should come to school at 8:55. Doors will be open at 9:00. Collection is at 3:30. Class 6 will be met at the patio door, class 4 at the end of corridor door and class 8 at the corridor door in the main playground.

Reception children may need a bit more time to be settled by parents during their induction period as we are unable to invite parents into the school building. Parents can drop off between 8:45 and 9:15. Reception parents will be encouraged to exit via the gate on the Junior field to the footpath leading from Henleaze Park.

Breaktimes and lunchtimes will follow the start times with a later time for even numbered classes for each break.

Daily Provision

To minimize contact between groups we have planned for class groups to remain separate wherever possible with the exception of Reception children who will share outdoor space in order to maintain the high-levels of provision this offers. Contact between groups will be reduced through the staggered timetable enabling bathroom and wash stations as well as playgrounds and lunch halls to have halved capacity.

In Key Stage 1 classrooms tables will be arranged to enable children to face in the same direction where possible. This will support adult to keep to the 1m+ rule and reduce droplet transmission. In Reception classrooms, there will be minimal furniture to support social distancing.

Children in KS1 each have their own set of day-to-day resources. Shared resources will be cleaned frequently. We require each child in Year 1 and 2 to **come to school with a named simple, wipeable pencil case** at the start of term. Here is an example https://www.amazon.co.uk/School-Waterproof-Storage-Strong-%C3%A2%E2%82%AC%C2%A6Single/dp/B00HJT28BO/ref=sr_1_11?dchild=1&keywords=pencil+case+plastic&qid=1594837270&sr=8-11

Curriculum plans have been adapted to support children to re-establish the learning community and routines as well as to regain lost or missed skills and knowledge. Teachers will assess children's starting points and adapt plans after a few weeks of settling. The timetable has been adapted to incorporate further opportunities to support well-being as well as outdoor learning.

We will share our PE timetable at the start of term. On outdoor PE days Year 1 and 2 children will be **required to wear PE-suitable clothes to school on PE days** rather than keep PE kits in school (Reception don't change until; later in the year). To be suitable for all-day wear, PE kit will be adapted to include a school polo shirt and either black/navy shorts, leggings or tracksuit bottoms along with a school jumper, fleece or cardigan. Most importantly, footwear should be suitable for outside games.

On a daily basis, children will only require their **named** water bottle and fruit, to be brought to school. Weather permitting, sun cream should be applied before coming to school and children must have a sunhat, as we will be spending a lot of time outside.

Add spare clothes only if you feel your child is likely to require a change due to a toileting accident. All school equipment should be brought to school in a **simple drawstring bag or carrier bag** that fits on a peg. We are unable to accommodate rucksacks.

Our **Behaviour Policy and Child Protection and Safeguarding** policies have required addendums in order for covid-19 adaptations to be accommodated. Both can be found on our school website in the policies section.

https://www.henleaze-inf.bristol.sch.uk/?page_id=218

Research has found that children are less anxious about the academic aspects around returning to school and more concerned about additional hygiene expectation. [Here](#) is a link to a social story to share that may help.

To support our planned teaching program in school, ask that you revisit the [e-bug](#) resources recommended in the government advice.

Attendance

As government guidance states that all children are safe to return to school from September 2020, attendance procedures outlined in the school Attendance Policy will be in place from 1st September. The attached letter outlines the Local authority position on attendance.

Start and end times will be temporarily altered to stagger the numbers on site. Teachers will use SIMS to record attendance at the start of the morning and afternoon sessions.

Children who are self-isolating will be recorded as ill. In the event of an unexplained absence school will:

- Follow up on their absence with their parents or carers, by contacting by telephone by 9:30 for KS1 and 9:45 for Reception children on morning of every unknown absence.
- If unauthorised, inform parents of the school policy to issue fixed-penalty notices

Please make sure we have up-to-date emergency contact details and additional contact details where possible.

Reporting Illness

Children must not attend school if they or any member of their household is experiencing symptoms of Covid-19

Parents **MUST** inform the school if any member of the household experiences covid-19 symptoms or has a positive test result.

If anyone in a class group, child or adult, starts to exhibit symptoms while in school, they will be escorted from the classroom immediately and follow a detailed protocol in line with the latest guidance on dealing with Covid-19. Anyone experiencing symptoms is eligible for a test to see if they have the virus.

Parents are expected to obtain a test for any member of their household exhibiting covid-19 symptoms and share outcomes with the school.

In the event of a confirmed case of Covid-19, the relevant pod staff and children will be asked to isolate at home for 7 days, and will only be able to return when it is deemed safe to do so according to the latest guidance and Headteacher agreement.

Medical Information

We have a list of medical information help in school. It is parent's responsibility to ensure any medication is brought back to school and to update the office via email or phone call if there has been any update or change to this information.

Parents must inform school if their child is in a clinically extremely vulnerable/clinically vulnerable category in order for the school to complete an individual risk assessment.

Updating the school about hay fever is important as this might require an additional risk assessment due to 'Covid-like' symptoms.

Lunchtime and playtime

School lunches will return to a hot meal from a balanced menu or a salad bar lunch option. For salad bar children will be able to choose from cheese, ham or tuna wraps each day and will have a choice of fruit and a biscuit/flapjack from the healthy recipe range. Lunches will be eaten in the dining hall or main hall. Children will be served at tables. There will be our usual morning breaktime and an additional afternoon playtime. Lunchtime will be reduced to 1 hour.

We have not been receiving deliveries of school fruit, so please provide your child with at least one piece of fruit each day for breaktime.

First aid

Due to the greater risk associated with first aid during this pandemic and wanting to reduce contact for first aiders, only low risk activities will be permitted. We will allow designated groups to use our fixed climbing equipment. We will not allow rough play or risky play.

Children will be encouraged to manage very minor scrapes. Any minor first aid without requirement for contact e.g. minor bump to be managed by pod staff. Bump notes will be sent home. Anything requiring cleaning of a wound will be managed by a trained first aider wearing PPE.

Behaviour Policy

There have been some minor amendments to our behaviour and positive handling policies

We have added a 6th school rule 'stay safe' to our original 5. Children will be taught handwashing routines and to maintain a safe distance from peers as well as to use their own belongings.

We cannot hold live celebration assemblies, but will continue to record them each week. Distanced rewards and praise will be introduced such as 'marshmallow clapping' and 'virtual high fives'

Our sanctions have been amended to remove 'reflection time' in another class. Instead a member of SLT will support reflection time in the corridor outside the child's classroom (to avoid entering and causing a risk of cross-contamination).

Positive handling (reasonable and proportionate physical intervention) is always a last resort to support the safety of children if all other strategies have been exhausted or if there is an immediate danger. In the event of extreme behaviour SLT will be called to support and school may call parents to collect children.

For further information from the government specifically for parents and carers, follow this link.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

We rely on parents to support the controls that we have put in place in order for us to continue educating the children safely in school. Children who have been attending during summer terms have shown incredible adaptability and have taken to the new learning environment superbly. We are sure that all children will respond positively to the return to school with their classmates and sincerely hope to be able to offer this continuity going forward. We thank you again for your support and understanding to enable us to do this.

Kind Regards

Gemma Fricker